

## Notes of Gazebo Garden 5<sup>th</sup> December

1. Apologies: Harry and Martin.

2. Matters arising. A lot has been achieved since the last meeting.

The signs and panels have been fitted along with the seat and the paving.

Harry, Peter and Bob all thanked for their hard work.

Harry has purchased more plants. A planting session 12<sup>th</sup> December from 2pm.

Harry, Ann, Anna.

3. Official opening: E-mail invite to go out to Civic Society members. Action Bob

Catering : Mince pies. Peter will contact Waitrose. (As Waitrose do not have the punch this year Ann will purchase this) A stove is needed for heating the punch and tables. Action : Ann

Ann will invite the Residents Association chairs and also ask them to spread the word about the garden across the Borough. Action : Ann

Ribbon and scissors: Ann. Ann and Anna will arrive early and put up the bunting etc.

Opening ceremony to start 2.00pm. Two speeches from Peter and the Mayor.

Press invite. Action: Peter. Also to invite the News photographer if possible.

Members own photos and press releases to go to P09 etc.

4. Finance: Vernon reported still unspent National Lottery funding. Still awaiting some invoices.

5. Outstanding actions:

Litterbin outside the gate still needed. Action: Harry.

[REDACTED]

Outdoor Leaflet box with lid

Action: Peter

Web site.

No further information.

6 The new leaflet was circulated. Thanks to those who have assisted.

7. Future fund raising. Investigate using the site as film or photography location. Possible as wedding venue. Anna will investigate. No toilets but to look into use of St Faiths Hall newly refurbished toilets for future events.

8. Today will be the last regular meetings. Occasional future meetings to arrange by e-mail as needed.